YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution — AURORA'S PG COLLEGE (MBA)

- Name of the Head of the institution — Dr.V.Sreejyothi

- Designation — Principal

- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 9100077777

- Mobile no — 9100022222

- Registered e-mail — apgcmb@gmail.com

- Alternate e-mail — principal@apgcm.ac.in

- Address — H.No: 6-3-542, 6-3-542/B, Punjagutta

- City/Town — HYDERABAD

- State/UT — Telangana

- Pin Code — 500082

2.Institutional status

- Affiliated /Constituent — Affiliated

- Type of Institution — Co-education

- Location — Urban

- Financial Status   **Self-financing**

- Name of the Affiliating University   **OSMANIA UNIVERSITY**

- Name of the IQAC Coordinator   **Ms. A. Sirisha**

- Phone No.   **9959270813**

- Alternate phone No.   **9100000222**

- Mobile   **9676657536**

- IQAC e-mail address   **apgcmb@gmail.com**

- Alternate Email address   **principal@apgcm.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTc3OTE=

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.apgcm.edu.in/academics-calender.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.39**	**2018**	**30/11/2018**	**29/11/2023**

6.Date of Establishment of IQAC   **23/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
AURORA'S PG COLLEGE(MBA)	**0**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Including more certificate programmes and value added courses to to studend.2 establishment of parent teacher association 3.Enhancing e-management in the college administration by uploading students and teacher information. 4. Initiating collaborative endeavor with industry to design campus recruitment training programmes resulting in practicing skills and knowledge in contemporary. 5.Framing the strategy to build effective feedback system with online formats.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Certificate programmes and Value added courses	leverages the talent and innovative capabilities of students and teachers.
Parent teacher association	Familiarizing parents with the improvement of their wards and to obtain suggestions for betterment
E-management in the college administration	Transparency in assign appropriate rights and permission according to their designation and roles in the organization.
Collaborative endeavor with industry in CRT design	Students be placed in better organisations
Effective feed back system	Track and improve learning and teaching excellence

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
AICTE	20/04/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
AICTE	20/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
YES	25/02/2022

15.Multidisciplinary / interdisciplinary

The instituion is multidisciplinary providing both the MBA and MCA courses that could offer more flexible career choices to the students. Critical thinking, Self-management, Adaptability, Analysis and problem solving ability, Application of information

technology, Synthesis of ideas are few important skills which enables the students to study in a way that suits their own style

of learning, motivations for study and personal interests. The institutions is also interdisciplinary where, Masters of Computer Application (MCA) for graduates who want to combine the study of computing and computers at an academic level, but who aren't majoring in Computer Science.The underlying goal of the MCA department is to enable students to understand how computing concepts and their applications are changing the world, and how they can apply those concepts and applications to their

specializations. The MBA curriculum is designed to allow for innovative approaches to in-class learning and expands on the development of a real world skill-set that students can apply immediately to their emerging careers.

16.Academic bank of credits (ABC):

National Education Policy 2020 (NEP 2020) has provision introducing the Academic Bank of Credit (ABC). ABC will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. Academic Bank of

Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per the guidelines issued by the Commission. Courses offered under National schemes by NPTEL, V-Lab, SWAYAM students will be allowed to earn credits through registered HEIs. College initiative will be to launch registered skill based and vocational courses under Credits through affiliated university.

17.Skill development:

The intitution provides a profession potfolio for MBA and MCA courses by conducting research-based tasks during their scholastic program. Various methods adopted like finishing an authoritative situational review, directing a statistical surveying study and planning an administration advancement plan. A competency-based coursework is furnished to finish a competency-based aptitudes. The appraisal instrument disgned to build competency qualities and those that require extra advancement. Training and Placement cell offers the following Skill Development Programs to students.

Employability Readiness	Duration:	20	hours
Business Communication	Duration:	20	hours
Personal Productivity	Duration:	10	hours

Managerial Skills	Duration:	20	hours
Spoken English Communication	Duration:	10	hours
Analytical Aptitude Development Course	Duration:	20	hours

As a future plan college will adopt skill development policy for students by collaborating with National Skill Development Corporation (NSDC) and involving industry sponsoring agencies to be partners and sponsors of skill-based courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

National Education Policy focus on integration of ethical usage of latest technologies in our eveyday life. The institution initiating the quality of education to the student through integration of Indian Knowledge System in cirriculum. The college is planning to construct IKS cell to promote the ethos interms of traditions, culture, heritage, customs, language, ancient and contemporary knowledge etc., to ensure relatable, relavent, interesting and effective education to the students. The institution will be initiating inclusion of innovative and creative course from NIOS for enhancing the personality and would develop strong sense of identity and aesthetic outlook of studends with their roots intact in the Indian culture and tradition to enhancing creative and cognitive skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education system focuse on all aspects of outcomes of the course. The students opt courses with certain goal of gsining knowledge and they have to complete the goal by end of the course. The faculty members, moderators and instructors guide the students based on the target outcomes. This institution has designed the cirriculum based on OBE model where program outcomes, program spacific outcomes and course outcomes are developed to transform ongoing learning of studends. Each aspect of education is organised aroung a set of goals(out comes). Program outcomes and Course outcomes are mapped where students progress is tracked by question- wise outcome calculation. All the students throughout the educational experiance should be able to achive their goals. College focus on measuring student performance through outcomes to be successful in the long run.

20.Distance education/online education:

National Educational Policy emphasizes on integraton of technology in education at all levels. Exchange of ideas are provided by National Educational technology forum (NETF) on use of technology to improve learning, assessment, planning, administration etc., and its emphasis on creativity and innovation at all levels of education and also proposes the induction of new-age technologies such as online learning platforms. College has planning to establish e- learning Centre and develop resources to promote online learning for students..

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1 Number of students during the year	**410**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**187**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**135**

File Description	Documents
Data Template	No File Uploaded

3.Academic		
3.1 Number of full time teachers during the year		**64**

File Description	Documents
Data Template	No File Uploaded

| 3.2

 Number of sanctioned posts during the year | | **64** |

File Description	Documents
Data Template	No File Uploaded

4.Institution		
4.1 Total number of Classrooms and Seminar halls		**18**
4.2 Total expenditure excluding salary during the year (INR in lakhs)		**85L**
4.3 Total number of computers on campus for academic purposes		**160**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows the programmes,courses and syllabi as given by Osmania University. Academic Council Meetings are held prior to the start of each semester. These address the most important components of the following semester's teaching requirements, such as subject assignment to faculty members based on their specialisations and experience. Faculty members create a detailed session/lesson plan for the course that has been assigned to them. The session plan contains teaching pedagogical tools such as suggested text and reference books, e-books, and e-journals,

among other things. A schedule for lecture and Interactive Teaching Learning sessions has been created. ITL sessions, Conferences,Seminars, project seminars, guest lectures, assignments, and internal exams are all scheduled and shown in the academic calendar. An annual plan schedule detailing Workshops, industrial visits, cultural events, festival celebrations and and other extra- and co-curricular activities to be organised/conducted during the year. An orientation programme is organised every year to familiarise them with the Syllabus,Curriculum Implementation,teaching learning techniques, and evaluation pattern.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In an affiliating system, there is little scope for a college to introduce its own examination reforms. The college follows continuous assessment pattern as prescribed by the University for all Programmes. According to Osmania University rules, a post graduate student has to get at least 75% attendance to qualify for both internal and external examinations.

Reforms initiated by the College:

- Two sets of question papers are prepared for every internal exam.Internal Question Papers are prepared by a set of Faculty Members and are moderated by the Senior Professor /subject expert;

- For the purpose of robust preparation for examinations and better understanding of the subject, every Faculty member prepares a list of 500 conceptual learning topics for each course and circulates it well in advance to the students.

- Assignment Marks: Each section of students are divided into 20 Learning Groups consisting of 3 students each and assigned 20 learning topics from each course.

- **The College conducts a Domain test at the end of the first year to assess the proficiency of the student to opt for an appropriate specialization and to carry out the project work as per the norms of the university.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

257

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution executes university offered curriculum as well as offer various identified need based certificate courses wherein relevant curriculum covers various professional, social and ethical issues namely gender, environment sustainability, human values and professional ethics.

MBA: 1.Business Law and Ethics- This course introduces the laws and ethical standards which are necessary for managers to conduct business and introduces the law and ethical framework of business.

2.Professional Ethics- It imparts the components of ethical practice in the discipline of project management and its implementation.

3.Gender and Social Development- This course helps the students to examine different aspects of gender and social development from both analytical and practical perspective.

MCA:

1. Professional Ethics-- This course helps the students in understanding the need, basic guidelines, content and process for Value Education, Understanding Harmony in the Human Being.

2 .Environmental Science --Environmental Sciences is a course with an emphasis on emerging areas of environment such as water, air, soil pollution and control, climate change, resource conservation, waste management, rainwater harvesting and environmental impact assessment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	<u>View File</u>

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

275

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The identification of slow learners and advanced learners is based on their degree percentages and ICET ranks. The college conducts a diagnostic test for newly admitted students which will help assess

the students knowledge of various concepts and their rationality.

The slow and advanced learners are identified based on their performance levels in the test.

Students are also categorized as Commerce and Non Commerce students so that pairing can be done especially for commerce,economics and accounting subjects . To enhance the skills and abilities of the students, the college conducts several other activities like Seminar presentations, Group Discussions, Quiz, JAM sessions etc.If required Bridge courses are also conducted for subjects like statistics for management,accounting etc.

The students categorized as advanced learners are encouraged to attend conferences and seminars, present papers, participate in activities like paper presentation,business quiz,business plan presentation in various student fests and also encourage them to organize activities under the clubs and committees formed in the college.

Several other programs are conducted for slow learners also such as English proficiency classes,subjects bridge courses to improve their subject and language proficiency and presentation skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
410	64

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college imparts learning using different pedagogical tools like experiential learning, Participative learning and Problem-solving methods.

Both MBA/MCA program focuses not only on theoretical aspects of various courses covered in the curriculum but also on practical applications of concepts taught.

Experiential learning can be gained from field work, research, on job training. College focused on experimental study for students to make them ready for jobs.

As a part of Participative learning the college designed and adopted Interactive Teaching Learning Methods (ITL) to improve the subject knowledge of the students.

An innovative concept of learning groups has been introduced to make learning truly interactive and creative. Internship is a professional learning experience that offers meaningful, practical work related to a student's field of study or career interest. So, to gain experience and skills in a particular field college focused oninternships for both MBA/MCA students. Separate learning groups i.e., CLUBS are formed for various activities. As part of Problem-solving method,Case lets and Case studies are continuously discussed in the class rooms.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. The faculty members use online educational resources, social networking sites, blended learning platforms like Microsoft Teams to effectively deliver teaching and provide enhanced learning experience to the students.

2. The faculties of the Department of Computer Applications (MCA) naturally lead in the complete adoption of ICT enabled tools to render teaching.

3. The Department of Business Management (MBA), has IT laboratories relevant to their subjects. Both the departments have LCD projectors which are used for screening educational movies, documentaries and for making powerpoint presentations.

4. Fundamentals of Information Technology (IT) is a compulsory subject that is taught in the first semester to MBA students in order to familiarize them with technology-based learning

5. Master soft Cloud ERP is used for maintaining internal marks, taking attendance etc. which facilitates its analysis.

6. Internet and WIFI facility is made available to all the students,free of charge.

7. The library also provides access to computers and on-line journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

185 years

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows continuous internal assessment pattern as prescribed by the University for all Programmes. According to Osmania University rules, a post graduate student (MBA/MCA) has to get at least 75% attendance to qualify for the final external examination.

The College follows an academic calendar in tune with the University Almanac and the Examination schedules are rarely changed.

Reforms initiated by the College

2.Two sets of internal question papers are prepared by a set of Faculty Members and it will be moderated by the Senior Professor or subject expert.

3. For the purpose of robust preparation for examinations and betterunderstanding of the subject, Every Faculty member prepares a list of important questions and circulates it well in advance to the students.

4. Assignment Marks: Each section of students (60 in number) is divided into 20 Learning Groups consisting of 3 students each and assigned 20 learning topics from each course. Each Learning group has to present the learning topics assigned to them and submitthe same on paper to the concerned faculty member for awarding of marks.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an Examination Branch,which deals with grievances related to External and Internal examinations. All matters relating to Application, Issue of Hall tickets, Results, Revaluation, Recounting and Issue of Certificates are continuously taken care of by the Examination Branch.

Any grievances related to Internal Examinations are taken care of by an Internal Examination Cell, constituted with a group of four members (HOD and Senior Faculty members) headed by Principal of the college. As per the Academic Calendar of the University, The Internal Examination Cell prepares the Internal Examination schedule and circulates it among the students as well as the faculty members.

Student grievances regarding the way their internal papers are evaluated, The Internal Examination Cell functions round the year to hear and decide on appeals from or against the department. Answer scripts are shown to the students by the concerned Subject faculty member, their mistakes are explained and their acknowledgement is taken in the form of signatures after every internal assessment test so that they can learn from their mistakes and improve upon their performance in the future examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

MBA Program Outcomes

1. Team works

2. Professional integrity.

3. Speaking / Writing skills

4. Social awarenessPractical managerial analysis skills.

5. Continuing education awareness.

6. Successful career and immediate employment.

MCA Program Outcomes

1. The students will become successful professionals by demonstrating logical and analytical thinking abilities.

2. The students will work and communicate effectively in interdisciplinary environment, either independently or in team, and demonstrate leadership in academia and industry.

3. The students will engage in lifelong learning and professional development through discussion, professional studies and research.

4. Use and apply advanced technical concepts and practices in the core computer applications.

5. Identify computer application related problems, analyse them and design the system or provide the solution for the problem considering legal, ethical and societal issues.

6. Recognize the need for and an ability to engage in continuing professional development.

7. Work and communicate effectively in interdisciplinaryenvironment, either independently or in team, and demonstrate scientific leadership in academia and industry.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In tune with the Vision, the institution constantly strives to achieve excellence in all areas related to students.The Institution monitors the achievements of learning outcomes through the direct and indirect measures as given below:

Direct Measures:

- **The course outcomes for each subject and programme outcomes framed by the department faculty are made known to the students and college assists the teachers to achieve these by proper support systems like Remedial courses, bridge course and adjunct faculties .**

- **Projects are reviewed by industrial experts to oversee whether they are in tune with the learning outcomes.**

Indirect Measures:

- **Performance in Co-curricular and extra - curricular activities**

- **recruiters' feedback**

- **Percentage of students enrolling for higher studies**

- **Research publications of students.**

- **The curriculum of the affiliating University is also strengthened wherever needed with value added programmes. List of value-added programmes provided by the institute**

- such as CRT, Soft Skills, Personality Development etc..

- There is a well-established mechanism by which the institution continuously monitors and evaluates the intended learning outcomes through Primary Trait Analysis & Pre-test Survey assessments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

131

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.apgcm.edu.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers. Awareness meets, workshops, seminars and guest lectures on Data science are organized. The institution has entered into MoUs with various organizations for conduct of activities like Webinars, seminars, workshops, guest lectures and internships which would enhance the knowledge of both the students and the faculties. In addition,the institution conducts a Student Innovative Idea competition every semester that is evaluated. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. The sole objective of the Incubation Center is to facilitate students to convert their Ideas into Technological Innovations. Ideas and innovations flow steadily with the startups. A beginning was done to nurture our students and transform, innovations into a vital force for economic growth. The College also conducts a coding contest.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Aurora PG College has been in the forefront in sensitizing its students pertaining to social issues through its curricular and extension activities. Aurora organises blood donation camps, education awareness programmes, gender equality awareness activities and visits to slums in vicinity to create awareness among the dwellers. Different departments undertake social outreach activities which are meant for helping society and training students to shoulder all responsibilities with ease and impact. The college has roped in technology company google and instant messaging platform whatsapp, and is in talks with facebook to run massive information outreach campaigns to fight the Covid-19 pandemic.To support the Government of Telangana, the college rolled out a 4- week COVID-19 Relief and Awareness Campaign, in mid April. College has used various channels at all levels, from traditional to digital media.

Through this initiative, college aims to reach the key messages of this campaign to the target communities and encourage them to join the fight in defeating the spread of the virus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

55

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

153

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The collegeestablished in the year 1996 isrunning the two courses.MBA and MCA

The institution is having a land of 0.2acre with a built up area of 34250Sq.feetand instructional area of 1751Sq.m. The institution ensures adequate availability and optimal utilization of physical infrastructure.

At the beginning of the academic year assessment for up gradation of the existing facilities for upkeep and maintenance is done. infrastructure upgradation and maintenence is carried out based on the suggestions from Director, Head of the departments, lab

ccoordinators and system administrator.

The available physical infrastructure is optimally utilized, to conduct class work, lab work and extracurricular activities

Classrooms – The Institution has sufficient number of well-equipped classrooms with necessary infrastructure, teaching aids and ICT facilities for conducting classes and teaching-learning activities.

Tutorial Rooms - There are sufficient number of well-equipped tutorial rooms with necessary infrastructure, teaching aids and ICT facilities to conduct tutorial classes and bridge courses.

Seminar Hall-The college has spacious Seminar Halls for organizing Conferences, Seminars, Guest lectures and FDPs, Orientation programs and various Cultural events with the help of audio -visual aids ,

ICT facilities and other equipments. MBA and MCA Departments will be conducting various activities for students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for Sports, Games and Cultural activities. The college is committed to provide a balanced atmosphere of academic, cultural and sports activities for the holistic development of the students. The college facilitates various sports to the students within the campus playground.

To support this, the institution facilitates sports equipment for Indoor games like Caroms, Chess and Table Tennis, outdoor games like Volley Ball, Badminton and tennikoit are available for the students to develop team spirit. The following facilities are available for students and the staff for overall development.

1.Facilities for Yoga and Gymnasium:

Separate Yoga Hall has been established in the year 2009 with adequate ventilation and other facilities for yoga. Yoga brings out plenty of potential positive outcomes for the students and faculty which is organized by a certified yoga trainer.

2. Facilities for Cultural Activities

The college has AroopCultural club to promote and motivate the students towards extra-curricular activities, cultural competitions are regularly organized by the college. A separate room is allotted for practicing and performing with dedicated music system, microphones and digital camera.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

31,30,000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation:

Response:

The Process of Library automation is performed by using NewGenLib Software Package which is anIntegratedLibraryManagementSystem(ILMS)withBarcodeScannerthatsupportsallin-houseoperations of the library. NewGenLib has all functional modules of Library management completelyimplemented. It has the following modules.

1. Technical Processing (or cataloging)
2. Circulation
3. Acquisitions
4. Serials Management
5. MIS Reports
6. Web Online Public Access Catalog(OPAC)
7. Administration

The Digital Library is equipped with eight Desktop systems to access E-journals & E-books available for the convenience of the users. E-resources such as E-Shodh Sindhu, NDL(National digital Library)for huge collection of e-Learning resources with a single window search facility. NPTEL Facility (National Program on Technology Enhanced Learning) to access video lectures.

Library has subscribed to EBSCO for online Journals and data base which is accessible through internet on campus.

The DSpace - Institutional repositoryis a very powerful tool that can serve as an engine of information transfer. The institution maintains following communities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

392947

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates onIT facilities including Wi-Fi :

Response:

The institution is having an IT policy that outlines the maintenance, up gradation and responsible usage ofIT infrastructure at various departments. The information technology management is taken care by thesystem and network administrators.The team of these administrators regularly maintains the completingnetworksourcesandalsomaintainsthehardwareandsoftwareoftheinstitution.Thecomputerterminalsinthe computer center are connected to LAN with high speed internet service to meet the requirements offaculty, students and administrative staff. Hardware and software are provided to the departments as pertherequirementsofstatutorybodies.ThecollegeishavingMicrosoftCampusAgreementwhichisrenewed every year for using all Microsoft products. Wi-Fi connectivity is provided to the entire campuswith the speed of 50Mbps and LAN connectivity with 10Mbps.The networking of all departments ismade through Optical Fiber cables and networking of all computer systems within the departments areprovided through CAT 5/6 cables.

The college is having four air conditioned seminar halls with LCD projectors, connected through internetfororganizingguestlectures,workshopsandseminars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

62,80,000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Details about Established systems and procedures for maintaining and utilizing physical, academic and support systems in the college:

Response:

The Institute has centralized Housekeeping staff for the entire

campus with full time salaried employees.

All complaints and recommendations registered are being checked and processed by the Office of the Registrar with the approval of the Principal/Director to ensure proper functioning and improvement of the equipment and other facilities under annual maintenance. The maintenance and improvement of the campus is carried out according to the decisions taken by the college management.

The Department of Computer Science supervise the AMC including Computers and its allied Infrastructure. Regular checks of equipment are carried out in all the laboratories are carried out by lab cocoordinator.AMC also handles need-based installation of computer facilities in the college.

Department of computer science controls the Internet and biometric security systems. Regular Cleaning and mopping work is done by of House Keeping Department. Registers are maintained to record the work. Other maintenance related issues are attended by carpenter and electrician of the institution subject to the complaint put in complaint register.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

235

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

106

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.apgcm.edu.in/
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

379

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

379

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

85

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Aurora's postgraduate college,panjagutta, has a Student Council that is responsible for coordinating and executing the institution's activities.Under the direction of faculty coordinators, the academic council arranges numerous indoor and outdoor games, co curricular, cultural, and extracurricular activities, and prepares students for contests at the intercollegiate, state, and national levels.

1.To provide an opportunity for students to expand their classroom experiences into campus co-curricular activities and social life.

2.Encourage students to interact socially.

3.Organize a variety of events to aid students in developing leadership traits. Finance, Marketing, and Human Resources clubs are a few professional clubs that integrate academics with the present corporate world.

4.Management Meets are held annually by professional clubs to develop and exhibit the management skills of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

115

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association, and it encourages both old and new students to stay in touch with one another in order to enjoy reciprocal benefits from membership. It is active in bringing all of the alumni together on occasion. The college's Alumni members also try to create a venue for productive dialogue and a friendly relationship between the Alumnae, students, and the College. . The college adheres to the axiom that the strength of an institution is determined by the relationship it maintains with its alumni. The following points detail the Alumni Association's contributions to the institution in many areas.

1. The college has an Internal Quality Assurance Cell (IQAC), which is made up of alumnae.

2. Alumni serve as advisors to all professional bodies and keep a close eye on and advise students on numerous occasions.

3. Alumni members assist current students in their various groups in obtaining approval for industrial trips.

4. Alumni members assist in the negotiation of Memorandums of Understanding with the companies where they work.

5. Alumni members frequently organise and offer guest lectures/seminars to students on recent industry advances, industry expectations, and how to prepare for campus placements, among other topics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is in tune with its vision and mission and reflects effective leadership. The institution aims to promote self-reliance among students through application oriented teaching-learning methods and instill a socially responsible attitude to empower them.The college collaborates with academics and industry to devise methods for student learning and growth.

The academic and administrative committees meet periodically to consider potential recommendations for effective departmental performance.

All the strategic level decisions are made by the governing council.The Director and nominees from industry,university, state government, management, faculty make up the Governing Council.It meets every semester to devise measures for improving institutional efficiency through:

- Professional and Quality improvement Programme

- Creating a platform for high-quality education with inclusive growth and stakeholder participation.

- Infrastructure and facility expansion and renewal on a continuous basis

The Aurora group has a hierarchical leadership structure to ensure the development, implementation, and continual improvement of the organization in a democratic and participative manner.

An orientation programme is held to communicate the institutional quality policy to all stakeholders(students, alumni, parents, industry, employees). There is a regular interaction by the institution with all its stakeholders to elicit feedback.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Proactive and participative leadership has enabled the college to keep up with changing trends while also promoting excellence.The institution is decentralised for academic and administrative functioning.Participative and democratic principles are followed for formulating strategies,policies and plans with inputs from various stakeholders. The decisions are planned and implemented at different levels.

- Institutional level decisions are taken by the management

- Departmental decisions are undertaken and implemented by the Principal, Vice-principal, heads of department with the

support of faculty members and administrative staff.

- Student level decisions are taken by involving students in various college and department level committees/clubs such as the Anti-Ragging Committee and the Placement and Training Cell and the same is communicated through class representatives and faculty incharges.

- All faculty members are involved and responsible for a student's holistic development.

- Case Study: Various committees and clubs are constituted by the institution to effectively implement the quality policies and programmes of the institution. The faculty members heading these committees are given full freedom to plan and implement Student development workshops and Faculty development programmes which are held every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic /perspective plan is developed by the governing council/managing committee keeping in mind the goals and objectives of the institution in alignment with the vision and mission stated.The suggestions of various stakeholders and the administrative and academic councils are also considered.

The perspective plan provides a framework and tools to plan, organize, monitor, sustain, and implement the required improvements.

Plan: identify a problem and possible solutions.

Do: execute the plan and test the solution(s).

Check: evaluate the results and lessons learned.

Act: improve the plan/process for better solutions.

In Aurora College, Quality Enhancement Programs were given the utmost priority.

The quality enhancement programs were:

- Bridge course to improve the overall knowledge growth of the students to be a market ready material,

- Teaching Learning enhancement programs such as video lectures, smart class rooms, E- Resources,

- Examination & Evaluation process such as internal examinations, Assignments and

- Performance Evaluation programs,

- Research and Development Programs

Library facilities with Books, E-books, Journals, corporate-institution interaction, were given priority to enhance quality.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The college has a well defined organizational hierarchical structure for ensuring consistent and clear decisions are made. Aurora College, managed by the Aurora Education Society, is a private aided college affiliated to Osmania University,Hyderabad

- **The Governing council of the society has the authority to make decisions related to all matters of the college.**

- **The Principal,the academic and administrative head of the college,implements the decisions and policies suggested by the Managing Committee and is assisted by the IQAC, Administrative officer, Academic Coordinators, Heads of Departments, teaching and non-teaching staff and conveners of functional committees.**

- **The Heads of the Departments prepare and implement the annual academic plan and programmes of their respective departments in accordance with the university norms and submit the same to the Principal.**

- **To ensure proper implementation of strategic plans the college has various committees/clubs.**

This is designed to make the system user-friendly, time saving and cost-effective and helps in improving transparency, speedy decision making and improving administrative efficiency.

At Aurora College, proactive e-Governance is implemented in the departments of Planning & Development, Administration, Finance and Accounts, student admissions and support and examinations in collaboration with MIS Gibbon and Tally Solutions pvt. Ltd.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.apgcm.edu.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Aurora College is known for looking after the welfare measures of its teaching and non- teaching staff.They provide financial assistance for attending conferences,FDPs and knowledge up-skilling programs for both the teaching and non- teaching staff.

The following welfare measures are implemented:Employee provident fund, Medi claim- Health Insurance, Gratuity, Fully paid Maternity Leave, fee concession to wards of economically weak staff,encashment of earned leave at the end of service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1.Performance Appraisal Process for Teaching Staff:

Evaluation of Teachers by student: As per the steps laid down by IQAC, the teacher's performance appraisal is done by marking of the evaluation feedback forms by the students. The parameters on which evaluation rating is done include communication skill, knowledge base of the teacher, sincerity and commitment of the teacher, teacher's ability to integrate course material with practical examples and the accessibility of the teacher in and out of the classes.

2. Performance Appraisal for Non – Teaching Staff

The institute has designed its own performance appraisal form for the non-teaching staff members to assess work efficiency, willingness to learn, interaction with teachers, students and co-workers, and their overall attitude towards work. Performance Appraisal System for Teaching& Non-Teaching Staff:

Performance of every employee is measured and given career advancement according to the standards set by the management,

Feedback is collected from variousstakeholders. The performance appraisal system include Performance Based Analysis, Career advancement scheme, feedback from students, colleagues, parameter based measurement system etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and External Financial audits were carried out in regular intervals to ensure transparency in the institution. Internal Financial Auditing programs were conducted at Monthly, Quarterly, Half yearly and Yearly intervals by the Head Accountant along with internal staff. External Audits were carried out at Monthly, Quarterly, Half Yearly and Yearly basis by the Secretary & Registrar of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution maintains & follows a well-planned process for the mobilization of funds and resources.At the start of financial year, Principal and Heads of Departments prepare the college budget.The budget is scrutinized and approved by the top management and Governing Council.

Mobilization of Funds:

- The student Tuition fee is the major source of income

- The management provides need-based loans to individual students

- Registration amounts collected during conduct of events like seminars,FDPs and workshops.

- Sponsorships are sought from individuals and corporates for cultural events and fests.

Utilization of Funds:

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses such as salary, electricity and internet charges, stationary, lab equipment purchases, furniture & other maintenance costs

- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books

- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service

- The Principal,accounts department, finance and purchase committees monitor & ensure that the expenditure lies within the allotted budget. The intervention of the management is sought in case the expenditure exceeds the budget.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC)was formed in the institution with an objective of improving Quality. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of the institution. The cell fosters quality culture in the institution.

S.No.

Name of Member

Designation

Position

1

Dr. V Sree jyothi

Principal

Chairperson

2

Prof.K. Padmaja

Professor

Coordinator

3

Dr.N. Ramesh Babu

Secretary

Member

4

Prof.K. Shailaja

Professor

Member

5

Ms.N. Anjali

Head, Dept of MBA

Member

6

Ms.Bidyutlata Sahoo

Head, Dept of MCA

Member

7

Mr.Sudarshan

Librarian

Member

8

Mr.V. Madhu kiran

Administrative Officer

Member

9

Mr.T Parameshwar

Alumnus

Member

10

Mr.K Sai karthik

Industry Nominee

Member

Objectives of IQAC:

1. **To develop and apply quality benchmarks for various academic and administrative activities.**

2. **To facilitate the creation of a learner centric environment conducive to quality education and faculty development**

3. **To adopt the required knowledge and technology for participatory teaching and learning process**

Responsibilities IQAC:

1. **Organizing inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.**

2. **Preparation of the Annual Quality Assurance Report.**

3. **Submission of Data for AISHE portal**

4. **Participation in NIRF**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The internal quality assurance systems of Aurora PG College are Self- regulated responsibilities of the higher education institutions, aimed at continuous improvement of quality and achieving academic excellence by inculcating logical,analytical and critical thinking, effective interpersonal skills, management skills, technological orientation, ethics and social responsibility along with Speaking and writing skills . The institution has mechanisms for academic and administrative auditing for quality. It adopts quality management strategies in all academic and administrative aspects.

This institution has an IQAC Cell and adopts a participatory approach in managing its provisions.

Maintaining Quality in every aspect of its work is the comprehensive mission of the IQAC cell of the institution.

The institution pursues three principal institutional goals:

- Effective Teaching,

- Meaningful Research, and

- Service to society.The college acknowledges that the preservation and expansion of knowledge through scholarly inquiry are functions that distinguish institutions of higher learning. The program outcomes, program specific outcomes and course outcomes provide direction for fulfilling these goals

- The college acknowledges that the preservation and expansion of knowledge through scholarly inquiry are functions that distinguish institutions of higher learning. The program outcomes, program specific outcomes and course outcomes provide direction for fulfilling these goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution has been adhering to the idea of gender equality by giving equal consideration to the girl students with respect to their identity and personality to be expressed on equal footing. We have a Women Cell, an anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. We display posters and other circulars from the government consisting of information about stringent measures against women harassment and ragging. Anti-sexual harassment cell has been taking special care of and trying to support in terms of instilling confidence among them while they face any types of problems within the campus or outside the

campus. Our principal and concerned head of the Cells even take their parents into confidence while taking any kind of problems faced by the girls. The objective of such activities is to expose the students to interpersonal relationships, equality and fraternity among the students. The student counselling centre has been working under the guidance of senior women faculty to take up informal counselling of students to keep them psychologically strong and confident enough.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Our College has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside and handed over to appropriate agencies.The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

The waste generated is classified into the following types:

1. **Solid waste Management:**

'Use and throw' items like plastic cups, plates etc. used in the college are replaced by reusable items steel glasses and plates. Glass, paper and metal waste is sold for recyclers.

1. **Liquid waste Management:**

Waste water generated from the sanitary facilities is disposed off into septic tanks located at different places in the campus and their effluents combined with waste water is used for gardening, watering trees etc.

1. **Water Recycling System: The waste water is recycled and reused in watering plants and greenery making sure that water wastage is zero or nominal.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and	B. Any 3 of the above

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To make the Aurora Campus an Inclusive place, the college management and all the stakeholders are thriving to be an inch better every day, some of them are Employee skill development programs such as FDPs, Training Programs, skill update meets, students achievement encouragements, community building, alumni engagement programs, Employee performance assessments. In the campus we celebrate various festivals like bathkamma, pongal, eid ect.. in form of various competions conducted among the students like that ofrangoli competitions, mendhi competitions etc... we also religiously celebrate all the national events in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Professional ethics may be understood as professionally

acknowledged measures of individual and business conduct, values, and guiding principles. Professional ethics is nothing but a code of conduct applicable to different professions and is set up by the expert members of such profession or professional organizations.Some of the important components of professional ethics that professional organizations necessarily include in their code of conduct are integrity, honesty, transparency, respectfulness towards the job, confidentiality, objectivity etc. Aurora College conducts various programs to promote and inculcate the moral values, ethics and idealcode of conduct among students and faculty members is well. National values, human values, national integration, communal harmony and social cohesion by promoting the diversity programs in the campus. The students are informed about the ideal code of conduct during the orientation programme held every year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Commemorative events:

Response:

Aurora College organizes all activities throughout the academic year to promote holistic development of students.It also helps in spreading and maintaining communal harmony.Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. We celebrate national Festivals too.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **STUDENT HANDBOOK-Goal of the Practices: The student handbook is a complete overview of events and activities planned for each semester/year to assist students in getting a head start on the semester's daily academic calendar. This would aid in the smooth operation of the academic calendar through clarity, commitment, and dedication. The guidebook for students is being published with the goal of allowing students to create a systematic study plan and make the best use of the resources listed in it. This handbook will assist faculty members in planning and completing their courses on schedule.**

2. **INTERACTIVE TEACHING LEARNING METHODOLOGY . It has beenshown that there is a mismatch between industry requirements and the abilities that graduating students possess. This is due to an overabundance of theoretical content and a lack of exposure to practical concerns. Toimprove students' employability, it is now required that they have the skills and knowledge that the industry requires. ITL Techniques. the interactive teaching learning techniques for MBA are Exercises in Case Analysis, ,Discussions in groups ,Seminars for Students, quiz and Role Playing Games.The syllabus and substance of the disciplines in that semester determine how these interactive teaching learning approaches are used.**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has provided tremendous thrust and priority on its program of diversity inclusion and integration. An area

distinctive to the vision of the college, the vision of the college is achieving high standards of excellence in management and computer education, learning ambience and social relevance. The college emphasizes the need to main stream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to produce caliber management professionals capable of excelling in the fiercely competitive global market and endowed with the ability to shatter all barriers to wealth maximization consistent with human welfare, grooming high caliber software professionals. The college is 100% barrier free and has under one roof enabling unit and equal opportunities.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Institution monitors the attainment of learning outcomes using the following direct and indirect measures:

Measures taken directly: 1.Students are informed of the course outcomes for each topic and the programme outcomes established by the department faculty, and the college aids the teachers in achieving these through adequate support systems. 2.Curriculum enrichment is provided for students through remedial, bridge, and adjunct courses. 3.Projects are evaluated by industry experts to ensure that they are aligned with the learning objectives.

5.Employability is emphasised as one of the most important learning outcomes.

Measures taken in an indirect manner: 1.Excellence in extracurricular and co-curricular activities, Feedback from recruiters, Percentage of students enrolled in post-secondary education, Student research publications Learning outcomes that are expected Value-added programmes are added to the affiliating University's curriculum where they are needed.